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# Task and Finish Group - Fair Space

Tuesday, 26th March, 2024 at 5.00 pm  
Howard Room, Parkside and via Remote Access

The Access to Information Procedure Rules are not applicable to Task & Finish Groups set up by the Overview & Scrutiny Committee and members of the public may not attend. Members of the Council who are not members of the Group may attend and may speak, both at the discretion of the Chairman and subject to providing advance written notification to the Chairman of the meeting and [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)

Councillors: Sam Bateman  
Emma Beard  
Nigel Emery  
Anthony Frankland  
Claire Vickers

You are summoned to the meeting to transact the following business

Jane Eaton  
Chief Executive

## Agenda

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	Page No.
1. <b>Apologies for absence</b> To receive any apologies for absence	
2. <b>Notes of previous meeting</b> To receive the notes of the meeting of the Fair Space Task and Finish Group held on Wednesday 3 January 2024	3 - 4
3. <b>Declaration of Members' Interests</b> To receive any declarations of interest from members of the Task and Finish Group	
4. <b>Next steps</b> <ul style="list-style-type: none"><li>• To receive and approve a draft survey</li><li>• To decide upon a communications strategy for the survey</li><li>• To agree which schools focus groups should be held at and to discuss options for the format of the focus groups</li></ul>	5 - 12



## Task and Finish Group - Fair Space 3 JANUARY 2024

Present: Councillors: Sam Bateman, Nigel Emery and Mike Wood (until 4.59pm)

### 5 NOTES OF PREVIOUS MEETING

The notes of the meeting held on Thursday 16 November 2023 were received.

### 6 DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

### 7 NEXT STEPS

#### **Draft Horsham District Local Plan 2023 – 2040**

The Head of Strategic Planning reported that the draft Local Plan had been agreed for consultation. The consultation would take place from 19 January 2024 to 1 March 2024, following which officers would be processing responses.

The draft Local Plan was likely to be submitted for examination in June or July 2024 and the Strategic Planning team could review suggestions received from the Task and Finish Group by the end of May 2024.

#### **Green Infrastructure Strategy (April 2014)**

An updated Green Infrastructure Strategy and Guide had been circulated to Members in advance of the meeting with a request that any comments be submitted to officers by 12 January 2024.

#### **Open Space, Sport and Recreation Review – Non-Technical Summary Paper (June 2021)**

It was considered that the suggested facilities for young people set out in this document were very male orientated.

Officers raised the possibility of creating design guidance or an addendum to the document. The Head of Strategic Planning would consider these options further.

#### **Play Strategy 2017 – 2027**

The Head of Sustainability and Green Spaces acknowledged that the Play Strategy needed to be reviewed and explained that it would be helpful to utilise the data collected by the Task and Finish Group as part of that process.

It was agreed that Councillor Jon Olson, Cabinet Member for Leisure, Culture and Green Spaces, would be invited to attend a future meeting of the Task and Finish Group to discuss the Play Strategy following the Group's data collection exercise.

The Group heard from the Parks and Countryside Development Manager in relation to the process for reviewing and replacing council-owned play spaces. Some changes had already been implemented in connection with making space for girls.

The Chairman took the Group through a presentation which gave examples of how creating inclusive play spaces had been approached in other countries.

One Member enquired about the possibility of working with a major developer within the district in relation to the provision of play spaces at a particular site. It was suggested that the Head of Development and Building Control would be the most appropriate person to speak to.

ACTIONS:

- The Chairman to contact the Procurement Manager in relation to tender processes.
- The Chairman to contact the Head of Finance and Performance in relation to gender-sensitive budgeting.

*The meeting closed at 5.47 pm having commenced at 4.31 pm*

CHAIRMAN

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